

## Directions for downloading a library eBook to a Kindle/Kindle Fire

- If you are using a *Kindle*, log onto your home computer and visit [www.plymouthpubliclibrary.org](http://www.plymouthpubliclibrary.org) If you are using a *Kindle Fire*, use your tablet's browser to get to our website.
- Open another window and sign in to your Amazon account at [www.amazon.com](http://www.amazon.com). This will make checking out books easier in the final steps.
- Click on *Download Audio and eBooks*.
- At the top right, click on "*Sign In*" and enter your OCLN library barcode and PIN on the screen as prompted.
- At the top right, click on *Search*. The search box will expand for you to type in what you are looking for. This search is very broad and will include many results that you may not want. To make your search more focused, click on *Advanced Search*.
- In *Advanced Search*, you have several ways to find titles, including date added, format and awards. If you know a specific author or title, type in the appropriate box and click the *Search* button. To limit to books for Kindle, click on the arrow in the format box and choose *Kindle Book*. If you want a title for immediate download, check the box next to "Show only titles with copies available"
- You may also want to browse using the *Menu* icon. In the green box, choose the type of eBook or audio genre you prefer. You then have options to limit your search by format, rating, subject, etc. by the links on the left. You can also choose in the drop down box to see "My Library's Collection" or "Only titles with copies available" in the box at the top left.
- Once you have selected a title for your Kindle, click on *Borrow*.
- Next to the title, click on *Download*. You must select your format by checking the box next to your format of choice then click on the *Confirm and download* link.
- You will be redirected to Amazon's page where you click on the yellow bar *Get Library Book*. The title will appear on your device the next time you sync your Kindle.

### **Plymouth Public Library**

132 South Street

Plymouth, MA 02360

[www.plymouthpubliclibrary.org](http://www.plymouthpubliclibrary.org)

508-830-4250



- **NOTE:** Some publishers now require transfer of their books from your computer to your *Kindle* via a USB cable . (See the instructions on other side of this sheet).

## Directions for downloading to your Kindle via USB

- After you have completed the steps on the other side of this sheet, in your Amazon.com account open the *Manage your Kindle* page.
- You'll see your *Kindle* library. To the right of the book title you want to transfer to your *Kindle*, click *Actions*.
- Choose *Transfer via Computer*, then click "*Buy now with 1-Click.*"
- You will be prompted to open or save the file; choose "*Save*" and select a location that is easy to find again, such as the Desktop.
- Once the file has been saved, connect your *Kindle* to your computer using a USB cable. When connected to your computer, your *Kindle* will go into USB drive mode.
- On your computer, your *Kindle* will appear in the same location as external USB drives usually appear. Open the *Kindle* drive. You will see several folders inside, one of which will be named *Documents*. This is the folder you will move your library book file into.
- Locate the downloaded book which you have saved. Select it and drag and drop it into the *Documents* folder.
- Safely eject your *Kindle* from your computer, then unplug the USB cable. The file you transferred will now appear on your *Kindle* home screen.

For more information, explore the "digital media help" section of the Overdrive website. You can watch a "how to" video at <http://www.overdrive.com/Solutions/Libraries/guidedtour/>

The screenshot shows the OverDrive help website. On the left, there is a blue sidebar with the heading "More help..." and four categories: "Device Resource Center" (with a book icon), "Digital Books Tour" (with a smartphone icon), "Videos" (with a video player icon), and "Support" (with a question mark icon). The main content area features the "OverDrive help" logo at the top right, a search bar, and a "Browse" section with three columns of links: "Audiobooks, eBooks, Music, Video", "OverDrive Media Console, Adobe Digital Editions, Kindle Apps", and "Browse & check out, Troubleshooting, Adobe authorization, Transfer & burn". Below this is a "Get Started With..." section with three columns: "Kindle, NOOK, Sony Reader, eBook readers", "Android, BlackBerry, iPhone/iPad/iPod touch, Windows Phone", and "iPod, MP3 players, Windows, Mac". At the bottom, there is a section for "Most Popular Articles".